

MAHARASHTRA STATE COUNCIL OF EXAMINATION, PUNE
OBJECTIVE QUESTION
PROVISIONAL ANSWER KEY GCC - TBC JULY 2026 EXAM BATCH - 801

Sr.No	Question	Option A	Option B	Option C	Option D	Provisional Ans.
1	Hard Disk have various platters (disks) instead of one.	TRUE	FALSE			A
2	Hard disk is also known as _____.	Higher Capacity Disk	Magnetic Disk	Portable Disk	Dynamic Disk	B
3	Hard disk is an example of _____ memory.	Primary	Secondary	Virtual	Cache	B
4	Hard disk is secondary storage Memory.	TRUE	FALSE			A
5	Hard disk is used to store _____ data	small	temporary	huge	All of above	C
6	How can you make the selected character superscripted?	Status Area	Ruler	Status Bar	Toolbar	B
7	How many different positions can you set for drop cap?	By pressing Ctrl +]	By pressing Ctrl + [	By pressing Ctrl + }	By pressing Ctrl + {	B
8	How many options are we use for Saving the document in Ms-Word?	2	3	4	5	A
9	Hyperlink, Bookmark & Cross Reference etc. option is available under _____ Group of Insert Tab	Illustration	Links	Text	Symbol	B
10	If the mouse moves in _____, the pointer look I-beam shape.	Page Area	Tabs & Ribbons	Status bar	Title Bar	A
11	In MS-Excel we can use logical functions.	TRUE	FALSE			A
12	In MS-Excel, arranging data in specific order is known as _____	Merging	Wrapping	Sorting	Filtering	C
13	In MS-Excel, chart can be inserted through _____ Tab	View	Format	Data	Insert	D
14	In MS-Excel, chart is also called as _____	Division	Format	Currency	Graph	D

Sr.No	Question	Option A	Option B	Option C	Option D	Provisional Ans.
15	In MS-Excel, displaying data satisfying specific condition is known as _____	Merging	Wrapping	Sorting	Filtering	D
16	In PowerPoint _____ separates the different section of the window.	partition	splitter	windows	sections	B
17	In PowerPoint Animation Pane is displayed on _____ side of the screen.	Right	Left	Top	Bottom	A
18	In PowerPoint Animation Pane is displayed when we click on _____	Home - Animation Pane	Animation - Advanced Animation-Animation Pane	Insert - Animation Pane	None of these	B
19	In PowerPoint Broadcast Slide Show option is available under _____ ribbon.	Transition	Animation	Review	Slide Show	D
20	In PowerPoint default layout of first slide is _____	Title and content	Section Header	Blank	Title Slide	D
21	Separation of _____ is done by Dot(.)	Domain name and Domain Code	Name and Domain name	A & B both	None of above	A
22	Separation of Domain name and Domain Code is done by _____	Dot(.)	Exclamation (!)	Question Mark (?)	Star (*)	A
23	Server allows the _____ to share its recourses.	Modem	Client	Server	None of above	B
24	Server give the permission to client to share _____ On the networks.	Web browser	Hyperlink	Data	Resources	D
25	shortcut key to open start menu is _____	Ctrl	Alt+A	Windows logo icon	Tab	C